

## Appendix 2. 2020 AGM DRAFT MINUTES

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**Table Tennis Queensland  
2020 Annual General Meeting Minutes held on 28th March 2020  
Via Zoom meeting conference**

**Meeting opened by President, Terry Morato at 9:30am**

### ATTENDANCE

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#### Present

**Delegates:**

Jutta Marquardt (Brisbane), Dave Delpratt (Bundaberg), Phil Caldwell (Gold Coast), Briahna Connolly (Griffith Uni), Patrick Wuertz (HWATT), David McCosh (Ipswich), Tony Bowman (Mackay), Anthony Jeffress (Moreton Bay), Allan Clarke (Rockhampton), Heather Dunlevie (Sunshine Coast), Simon Mills (Toowoomba), Zac Murphy (Townsville), Kenneth Wong (University of Queensland), Gary Walmsley (Wynnum)

**Board:**

Terry Morato (President), Joe Clifton (Treasurer), Lukas Kozak (Secretary), Jason Hockings, Vanessa Paulsen, Karen Smith & Venkat Vangaveti

#### In Attendance:

**TTQ Staff:**

Jason Walsh (Executive Officer) & Karen Carruthers (Administration Manager)

**Other:** Scott Houston (TTA CEO), Trevor Barrett (Bundaberg), Janice Kent (Mackay), Melody Fung (University of Queensland), Jeffrey Chen (University of Queensland), Brendan Gaeta (Townsville)

#### Apologies:

**Life Members:**

Jim Miller, Jim Bond, Mick McShane, Dennis Fox

**Member Clubs and Associations:**

Cairns, Centenary, Crows Nest, Gatton, Maleny, Noosa, North Lakes, Underwood

**Board Members:**

Steve Mitchell

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# 1 OPENING

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## 1.1 Meeting Opening

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The President welcomed the delegates, members, board members & TTQ/TTA staff to the 2020 Annual General Meeting and thanked them for their attendance.

The President acknowledged given the COVID-19 (Coronavirus) situation with the AGM now being held via Zoom teleconference, he requested the delegates assistance towards coordinating the meeting as smoothly as possible.

The President moved that the format and conduct of the meeting be accepted and that any minor challenged arising from any procedural irregularity in, or to, the conduct of the meeting be waived.  
Seconded: Moreton Bay

MOTION CARRIED

## 1.2 Appointment of Minutes Secretary

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Ipswich moved that Jason Walsh be appointed Minutes Secretary for the Annual General Meeting.  
Seconded: Wynnum

MOTION CARRIED

## 1.3 Presentation of Annual TTQ Awards

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The President then announced the TTQ Volunteer Long Service Awards reading a short citation of each recipient as follows:

Gold – Zark Roksandic (Gold Coast)

Silver – Gerard Marsh (Ipswich)

TTQ Volunteer Long Service Award recipients to be presented Awards at a future TTQ event.

## 1.4 Outstanding Fees Payable to TTQ

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Jason Walsh indicated that there were no relevant outstanding fees payable by member organisations.

## 1.5 Apologies and Ratification of Proxy Delegates

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The President informed the meeting that the following apologies were received for the meeting:

### Life Members:

Mick McShane, Jim Miller, Jim Bond, Dennis Fox

### Member Clubs and Associations:

Cairns, Centenary, Crows Nest, Gatton, Maleny, Noosa, North Lakes, Underwood

**Board Members:**

Steve Mitchell

The President informed the meeting that no proxy votes were registered.

Sunshine Coast moved that the list of apologies and proxy delegate be accepted.

Seconded: Brisbane

MOTION CARRIED

**1.6 Confirmation of Association Delegates and Voting Rights**

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The voting rights for each member organisation were previously circulated in Appendix 1 to the AGM Papers. The President noted the following changes to the circulated document:

- The delegate from Cairns (Paul Uttley) had not joined the meeting
- The delegate from Toowoomba is Simon Mills
- The delegate from Townsville is Zac Murphy
- The delegate from the University of Queensland is Kenneth Wong

Gold Coast moved that the voting rights as detailed were accurate.

Seconded: Wynnum

MOTION CARRIED

**1.7 Appointment of Voting Officers**

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The President acknowledged the motion carried at the start of the meeting noting any procedural irregularity in, or to, the conduct of the meeting be waived. Therefore the appointment of voting officers is not required.

Moreton Bay moved that electronic means be utilised for secret ballots if necessary.

Seconded: Rockhampton

MOTION CARRIED

**1.8 Adoption of Minutes of the 2019 AGM and Matters Arising**

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**1.8.1 Acceptance of Previous Minutes**

Wynnum moved that the minutes of the 2019 AGM be accepted as a true and accurate record of the meeting.

Seconded: Bundaberg

MOTION CARRIED

### **1.8.2 Matters Arising from the Previous Minutes**

Rockhampton requested the delegates be listed first in the meeting attendance in future. Mackay questioned who is part of the appeals committee. The Treasurer advised the appeals committee includes the TTQ President, Chair of the TTQ Officiating Committee & a TTQ Life Member.

## **2 GOVERNANCE AND FINANCE**

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### **2.1 Adoption of Annual Report including Financial Statements & Auditor's Report**

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Mackay moved that the 2019 Annual Report including financial statements and auditor's report be adopted.

Seconded: Townsville

MOTION CARRIED

### **2.2 Setting of Fees and Levies**

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The President initiated discussions on the fees & levies by starting with the proposed development fees.

#### **2.2.5 Development Fee 2020**

Given the current situation regarding COVID-19 and all member associations currently closed, the TTQ Board are proposing a reduction in these fees. Further input from the delegates was discussed, agreeing with a reduction.

Moreton Bay moved that the Development fee be set at a maximum of \$7,000 (+ GST) for 2020 and that the TTQ Board have the ability to remove the fee if necessary (eg closure of clubs for all of 2020).

Seconded: Gold Coast

MOTION CARRIED

#### **2.2.1 Individual Membership Fees**

Individual membership fees for 2021 (excluding the TTA element and GST) be as follows:  
Social - \$14.00; Club - \$36.00, Club Concession - \$29.00

#### **2.2.2 State Championships Fees**

State Championships entry fees for 2021 (including GST) be as follows:  
Team Fees - \$25.00 per person (up to a maximum of \$100/team)  
Individual Fees – At the discretion of the Organising Committee

#### **2.2.3 AGM Levy**

The AGM Levy remains unchanged at \$0.00 for 2021.

#### **2.2.4 Affiliation Fee 2020**

The affiliation fee be \$95 excluding GST for 2021.

### **2.2.6 Player Development Levy 2021**

The Player Development Levy for 2021 be \$2.00 (including GST) per player, per TTQ endorsed association open tournament.

Townsville moved that the fees & levies noted in 2.2.1, 2.2.2, 2.2.3, 2.2.4 & 2.2.6 be accepted.

Seconded: Mackay

MOTION CARRIED

## **3 APPOINTMENT TO POSITIONS**

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### **3.1 Appointments to Positions**

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#### **3.1.1 Appointment of Patron**

Rockhampton moved that TTQ appoint Meaghan Scanlon (State MP for Gaven) as Patron.

Seconded: Motion not seconded

MOTION LAPSED

Patron position to remain vacant.

#### **3.1.2 Appointment of Solicitor**

Townsville moved that TTQ appoint John Mullins of Mullins Lawyers as solicitor.

Seconded: Sunshine Coast

Abstention: Rockhampton

MOTION CARRIED

#### **3.1.3 Appointment of Auditor**

Moreton Bay moved that Jim Archibald be appointed as Auditor.

Seconded: Toowoomba

MOTION CARRIED

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## 4 ELECTIONS

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### 4.1 Board of Management

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The President thanked Steve Mitchell (Vice-President) & Joe Clifton (Treasurer) for their service and dedication to the TTQ Board. The President noted neither are standing for re-election.

#### 4.1.1 Vice-President

Jason Hockings withdrew his nomination for Vice-President. There being only one nomination, the President declared Trevor Barrett (Bundaberg) elected unopposed.

#### 4.1.2 Treasurer

Given Trevor Barrett has been elected as Vice-President, there being only one nomination the President declared Jason Hockings (Rockhampton) elected unopposed.

#### 4.1.3 Board Member (North)

There being no nominations, the Board Member (North) position is vacant. TTQ Board to appoint Board Member (North) position.

#### 4.1.4 Board Member (South)

There being only one nomination, the President declared Karen Smith (Moreton Bay) elected unopposed.

### 4.2 Appeals Committee

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There being only one nomination, the President declared Allan Clarke elected unopposed as Appeals Committee member.

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## 5 NOTICE OF MOTION

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### 5.1 Notice of Motion - Constitution Amendment (Special Resolution)

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The President provided some additional rationale for the proposed motion. Noting the legal advice received to support the amendment.

Rockhampton spoke to the Motion submitted. The meeting further discussed the Motion.

Sunshine Coast moved that 19.6 of the constitution to be amended to read:

19.6 The business to be transacted at every annual general meeting shall be:

19.6.1 Elect office bearers as per Rule 11.1, a patron or patrons, an auditor, and a solicitor;

Seconded: Wynnum

Abstention: Rockhampton

MOTION CARRIED (Special Resolution)

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## **5.2 Notice of Motion - Constitution Amendment (Special Resolution)**

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The President provided some additional rationale for the proposed motion.

Rockhampton spoke against the Motion submitted.

Moreton Bay added support for the Motion submitted. The meeting further discussed the motion.

Townsville moved that 6.2 of the constitution to be amended to read:

6.2 The TTQ component of the individual member fee will be fixed by the delegates at the annual general meeting and the TTQ component of the individual member fee shall be payable at such time and in such manner as the TTQ Board shall determine.

Seconded: Brisbane

MOTION CARRIED (Special Resolution)

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## **5.3 Notice of Motion - Constitution Amendment (Special Resolution)**

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Rockhampton spoke to the motion submitted, noting given the current COVID-19 situation investigating the idea may need to be delayed until after the virus.

Bundaberg added support to the motion, noting grants could be utilised to assist fund the idea.

Rockhampton moved that TTQ investigate the possibility of having a generic video advertisement created depicting various population demographics playing table tennis, to be available to clubs at no cost. Clubs who take up an option to use the advertisement would be responsible for the cost of having it run in their television viewing area or could use it on websites and social media.

Seconded: Mackay

MOTION CARRIED

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## **5.4 Notice of Motion - Constitution Amendment (Special Resolution)**

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Rockhampton spoke to the motion submitted, expanding on Joe Clifton's life membership nomination.

Rockhampton moved Joseph (Joe) Clifton to be awarded life membership of Table Tennis Queensland Incorporated in accordance with clause 4.2.2 of TTQ's Constitution.

Seconded: Bundaberg

MOTION CARRIED

Moreton Bay passed on their congratulations to Joe Clifton. Table Tennis Australia CEO, Scott Houston also passed on congratulations on behalf of TTA.

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## **6 ANY OTHER COMPETENT BUSINESS**

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Moreton Bay added comments regarding the 2019 QLD Veterans event held at Wynnum. Noting the great job the Wynnum club did to support the event, but noted disappointment that the event was held in a smaller venue which impacted on the event. TM acknowledged the comments made by Moreton Bay.

Mackay & Toowoomba added some comments on the unfolding COVID-19 situation. The President responded that TTQ will continue to monitor the situation and provide support to our member associations moving forward.

The President thanked the delegates for their attendance. The President declared the meeting closed at 11:10am.